

MINUTES

WATERFORD SCHOOL BUILDING COMMITTEE

TUESDAY, MAY 18, 2010

PRESENT: Robert Brule, Jr., Michael Cannamela, Jody Nazarchyk, James Norton, Alan Wilensky

ABSENT: Mark Hanson, John Koning

STAFF: Randall H. Collins, Superintendent of Schools; Craig Powers, Assistant Superintendent; James Miner, III, Director of Buildings & Grounds

I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER

Acting Chairman, Alan Wilensky, established a quorum and called the meeting to order at 5:30 p.m.

II. RECOGNITION OF VISITORS/PUBLIC COMMENT

Kenneth Biega, O & G Industries; Mark Branconnier, BVH Integrated Services; Joe Giacobbe, O & G Industries; W. Albert Jacunski, Jacunski Humes Architects; Gus Kotait, O & G Industries; Sheri Rowley, Advent Design; Gregory Smolley, JCJ Architecture

III. CORRESPONDENCE/INFORMATIONAL ITEMS

1. FY10 Capital Projects Contractual Commitments dated 5/5/2010 from R. Beers, Director of Finance

IV. SUPERINTENDENT'S REPORT

Dr. Collins reported that he must leave this meeting by 6:40 p.m.; the Phasing Report for the High School will be done after he departs. Also, there are additional bills to be added to the bill list.

MOTION #1: That the Waterford School Building Committee adds to the Bill List four items for Great Neck school; Kobyluck Construction in the amount of \$143,974.21; AT&T Connecticut in the amount of \$189.29; CL&P in the amount of \$1,706.96; and Walch & Company in the amount of \$5,800.00.
Cannamela, Nazarchyk – Unanimous

Dr. Collins also reported that a proposal was received from Michael R. Mader Co., Inc. for removal and disposal of the lead-based painted Cupola at Great Neck Elementary School, and it should be added to the Agenda for discussion and possible action.

**MOTION #2: That the Waterford School Building Committee adds to the Agenda the proposal from Michael R. Mader Co., Inc. for removal and disposal of the lead based painted Cupola located at Great Neck Elementary School.
Nazarchyk, Cannamela – Unanimous**

Dr. Collins said that the bid awards for FF&E and Technology for Great Neck School must be added to the Agenda for discussion and action to avoid any delay in getting the items before school starts.

**MOTION #3: That the Waterford School Building Committee adds to the Agenda the FF&E and Technology Bids for Great Neck School for discussion and action.
Nazarchyk, Cannamela – Unanimous**

Dr. Collins reported that we will need a special meeting for the bid award for the Playscape for Great Neck School.

**MOTION #4: That the Waterford School Building Committee will schedule the special meeting to award the bid for the Playscape for Great Neck School on Monday, May 24, 2010 at 5:30 p.m.
Brule, Nazarchyk – Unanimous**

V. CONSENT AGENDA

CHANGE ORDERS

GREAT NECK SCHOOL CHANGE ORDERS

1. Kobyluck: Per ASI 74 add a French drain system at the southwest corner of the property in the amount of \$26,0000
Net change: \$26,000.00
2. Spectrum Floors: Substitute the discontinued lobby floor tile with ECO floor tile color Crystal Sand in the amount of \$9,262.50
Net change: \$9,262.50

**MOTION #5: That the Waterford School Building Committee approves the Change Orders for Great Neck School as presented.
Nazarchyk, Cannamela – Unanimous**

VI. QUAKER HILL SCHOOL

Dr. Collins asked that a bill from Coastal Steel Corporation be added to the Bill List in the amount of \$19,847.00 for Quaker Hill School.

**MOTION #6: That the Waterford School Building Committee adds the bill from Coastal Steel Corporation in the amount of \$19,847.00 to the bill list.
Cannamela, Nazarchyk – Unanimous**

Architect’s Report Quaker Hill School: Jacunski Humes, LLC

Mr. Jacunski reported that they were out at the school recently and 99.5% of the interior Punch List is completed. They will issue a report no later than Thursday because the person, who was involved in doing the walk through, will be back from vacation tomorrow. It has been difficult to determine which “gray areas” are punch list items and which “gray areas” are normal wear and tear and maintenance issues because the building has been in operation for almost two years.

Construction Manager’s Report Quaker Hill School: O & G

Mr. Giacobbe reported that they are working on settling the Punch List.

1. Discussion and possible action on proposal by Bonner Electric to upgrade the existing generator at Quaker Hill School to 500kW in the amount of \$275,150.00.

**MOTION #7: That the Waterford School Building Committee approves the proposal by Bonner Electric to upgrade the existing generator at Quaker Hill School to 500kW in the amount of \$275,150.00.
Nazarchyk, Cannamela – Unanimous**

2. Discussion and possible action on purchase of a food mixer for Quaker Hill School from Kittredge Equipment in the amount of \$3,832.14.

MOTION #8: That the Waterford School Building Committee approves the purchase of a 20 Quart food mixer for Quaker Hill School from Kittredge Equipment in the amount of \$3,832.14. Nazarchyk, Cannamela – Unanimous

VII. OSWEGATCHIE SCHOOL

Architect’s Report Oswegatchie School: Jacunski Himes, LLC

Mr. Jacunski reported that the interior Punch List is almost complete. The exterior Punch List still has issues concerning landscaping, grass, and the roof.

Construction Manager’s Report Oswegatchie School: O & G

Mr. Kotait reported that they are still working on finishing the Punch List. He distributed copies of the Punch List for Oswegatchie School.

1. Discussion and possible action on purchase of 3 microphones for Oswegatchie School from Caruso Music in the amount of \$1,382.70.

MOTION #9: That the Waterford School Building Committee approves the purchase of 3 microphones for Oswegatchie School from Caruso Music in the amount of \$1,382.70. Nazarchyk, Cannamela – Unanimous

2. Discussion and possible action on fire alarm system modification for Oswegatchie School from Integrated Technical Systems in the amount of \$7,085.00.

MOTION #10: That the Waterford School Building Committee approves the modification of the fire alarm at Oswegatchie School by Integrated Technical Systems in the amount of \$7,085.00. Nazarchyk, Cannamela – Unanimous

3. Discussion and possible action on purchase of a 20 Quart food mixer for Oswegatchie School from Kittredge Equipment in the amount of \$3,832.14.

MOTION #11: That the Waterford School Building Committee approves the purchase of a 20 Quart food mixer for Oswegatchie School from Kittredge Equipment in the amount of \$3,832.14 Nazarchyk, Cannamela – Unanimous

VIII. GREAT NECK SCHOOL

Architect's Report Great Neck School: Jacunski Humes, LLC

Mr. Jacunski reported that they are working with O & G Industries to complete the construction.

Construction Manager's Report Great Neck School: O & G

1. Monthly Progress Report #11

Mr. Kotait reported that they are working on sidewalks and the water quality swale. The planting and seeding target date is June 15, 2010, and they hope to start the paving by July 5, 2010. The exterior edge metal soffits installation is ongoing. The interior kitchen equipment is almost complete. The millwork is almost complete. The ceiling grid is 99% done, and the rubber floor in the Café is ongoing. The Gym and Music rooms are complete. The HVAC ducts were cleaned. Carpet is installed in the classrooms. The Skyfold/stage partitions are scheduled for June 1, 2010.

2. Discussion and possible action on purchase of a 20 quart food mixer for Great Neck School from Kittredge Equipment in the amount of \$3,832.14.

MOTION #12: That the Waterford School Building Committee approves the purchase of a 20 quart food mixer for Great Neck School from Kittredge Equipment in the amount of \$3,832.14. Nazarchyk, Norton – Unanimous

3. Discussion and possible action on the proposal from Michael R. Mader Co., Inc. to remove and dispose of the lead based painted Cupola located at Great Neck School.

MOTION #13: That the Waterford School Building Committee accepts Proposal #575 dated 5/6/2010 from Michael R. Mader Co., Inc. to remove and dispose of the lead based painted Cupola located at Great Neck School in the amount of \$6,750.00.
Nazarchyk, Cannamela – 4 – 0 – 1

In Favor: Brule, Cannamela, Norton, Wilensky
Opposed: 0
Abstaining: Nazarchyk

4. Discussion and possible action on bid awards for Technology Equipment for Great Neck School.

Mr. Branconnier presented the Technology Bid Summary and tabulation list. There were four categories: Video 1, Video 2, Point of Service, and Voice/Data.

MOTION #14: That the Waterford School Building Committee awards the bid from CBE Technologies, to provide Video 2 to Great Neck School in the amount of \$240,446.23.
Brule, Cannamela – Unanimous

MOTION #15: That the Waterford School Building Committee awards the bid from H. B Communications to provide Video 1 to Great Neck School in the amount of \$149,931.00.
Brule, Cannamela – Unanimous

MOTION #16: That the Waterford School Building Committee awards the bid from Horizon Software International to provide Point of Service to Great Neck School in the amount of \$7,274.00.
Nazarchyk, Norton – Unanimous

MOTION #17: That the Waterford School Building Committee awards the bid from Total Communications to provide Voice/Data to Great Neck School in the amount of \$388,417.19.
Brule, Cannamela – Unanimous

IX. OLD BUSINESS

1. Approval of Minutes: April 20, 2010 Regular Meeting

MOTION #18: That the Waterford School Building Committee approves the Minutes of the April 20, 2010 Regular Meeting.
Nazarchyk, Cannamela – Unanimous

X. NEW BUSINESS

There was no new business

XI. BILL LIST (See Attached)

MOTION #19: That the Waterford School Building Committee approves the Bill List as amended.
Norton, Cannamela – Unanimous

XII. WATERFORD HIGH SCHOOL

Mr. Smolley distributed several handouts relating to Planning and Zoning that included a 12 page packet which contained an aerial view of the High School site, drawings of the First Floor, Second Floor, Recreation fields, Miner Lane Access Road, revised floor plan of the service area, revised floor plans of the first and second floors, partial egress plan, proposed service area revisions, Plan area J, Proposed fence and parking areas, and the copy of the phasing plan from Mr. Biega. A Zoning Summary Chart was also handed out. A drawing of the hydrants located near the high school, an 8-page packet of the north end showing the loading dock near the Auditorium which may be taken out, and an e-mail from Steve Burgess to Greg Smolley listing the recommendations of the Chief of Police for the Areas of Refuge and Generator Requirements was also distributed. Areas of Refuge for people with pets were discussed, but they are still awaiting a decision as to whether to include an area for them. Also the classrooms that need to have lights from the generator were discussed and a list is being made of those specific classrooms requiring power.

Power from the generator may be needed in some of the restrooms for flushing. Low pressure in the water pipes needs to be addressed to bring the pressure up to 100 psi according to the Fire Marshall. Removing the loading dock will give more room in that area so that the Fire Marshall can locate apparatus in that area in case of emergency. There will be a fireproof walkway, and the egress plan from Café to the east and south will be better. Sixteen hundred to eighteen hundred people may need to exit the building at any given time. The drawings are being submitted as one building. There will be further discussion on the plans when Planning and Zoning are finished reviewing them.

Mr. Brule questioned why the handicap area is located in the middle of the field. There was further discussion on the areas around the auditorium and the field house.

Dr. Collins left the meeting at 6:30 p.m.

PHASING PLAN – Mr. Biega

Mr. Biega distributed a six-page colored packet depicting the five phases of the site phasing plan and a plan of the dates for the phases to take place. Also Mr. Biega handed out the Working Drawing Estimate – Reconciled. Mr. Biega said that they would like to start the construction in August 2010. They want to come in and start with the 2-lane road. They need 320 parking spots, a new bus loop, and parent drop off area, auxiliary parking lot, and they need to set up the fence. Mr. Brule asked if the tennis courts could be moved in order to keep the parking spots. Mr. Biega said that a cost estimate to relocate the tennis courts could be acquired by doing an add alternate.

MOTION #20:

**That the Waterford School Building Committee approves O & G to get a cost estimate for an add alternate to remove and relocate the tennis courts at Waterford High School.
Brule, Nazarchyk – Unanimous**

Mr. Cannamela left the meeting at 6:45 p.m.

Mr. Biega continued to discuss Phase II, Phase III, Phase IV, and Phase V of the Phasing Plan.

Mr. Biega discussed the Working Drawings Estimate and reported that there is a savings on the Geothermal. He discussed the lighting, Miner Lane, and reported that the outbuildings are included now, and the canopy is included. The Contingency is 3–5%. When the State gives the okay, they will go out to bid.

FF&E BIDS FOR GREAT NECK SCHOOL - Sheri Rowley, Advent Design

Ms. Rowley reported that the State would not approve the CPU holders. There were no bids on the Flags. Flags and pencil sharpeners will be done separately. After some discussion, it was decided to try to get the purchase orders out as soon as possible because the lead time on some of the furniture is 10 to 12 weeks. Ms. Rowley explained the quality of the items with each bid and made recommendations for the awards.

- MOTION #21:** **That the Waterford School Building Committee awards the bid for Admin Furniture and Equipment for Great Neck School to BBE Office Interiors in the amount of \$91,809.91.**
Nazarchyk, Norton – Unanimous
- MOTION #22:** **That the Waterford School Building Committee awards the bid for Class A FF&E for Great Neck School to Robert Lord Company in the amount of \$51,997.76.**
Nazarchyk, Norton – Unanimous
- MOTION #23:** **That the Waterford School Building Committee awards the bid for Class B FF&E for Great Neck School to Robert Lord Company in the amount of \$29,498.16.**
Nazarchyk, Norton – Unanimous
- MOTION #24:** **That the Waterford School Building Committee awards the bid for Class C FF&E for Great Neck School to Robert Lord Company in the amount of \$325,298.60.**
Nazarchyk, Norton – Unanimous

MOTION #25: That the Waterford School Building Committee awards the bid contingent on Mr. James Miner, III's approval of the quality of the Library items to BBE Office Interiors for FF&E for Great Neck School in the amount of \$49,178.18. Nazarchyk, Norton Unanimous

MOTION #26: That the Waterford School Building Committee awards the bid to Insalco Corporation for Kindergarten FF&E items for Great Neck School in the amount of \$44,140.41. Nazarchyk, Norton - Unanimous

MOTION #27: That the Waterford School Building Committee awards the bid to Insalco for Music FF&E for Great Neck School in the amount of \$27,729.90. Nazarchyk, Norton – Unanimous

MOTION #28: That the Waterford School Building Committee awards the bid to Equipment Environments for Art FF&E for Great Neck School in the amount of \$5,858.50. Nazarchyk, Norton – Unanimous

MOTION #29: That the Waterford School Building Committee awards the bid to Robert Lord Company for Cafeteria FF&E for Great Neck School in the amount of \$23,915.20. Nazarchyk, Norton – Unanimous

XIII. ADJOURNMENT

MOTION #30: That the Waterford School Building Committee adjourns the Regular meeting at 7:30 p.m. Norton, Nazarchyk - Unanimous

Bill List May 18, 2010

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
99	QH	n/a	Trane	Motor	3764917R1	\$407.76
99	QH	n/a	O&G	Construction mgt	24	\$7,621.82
99	QH	n/a	Waterford Bd of Ed	Maint/cust	5/11/2010	\$2,177.92
99	QH	n/a	Trane	Sensors	3704427R1	\$505.50
n/a	OSW	n/a	S. G. Milazzo & Co.	Drywall & acoustical	17	\$29,234.30
n/a	OSW	n/a	Caruso Music	Microphones	187883	\$1,382.70
n/a	OSW	n/a	MSpace	Portable classroom	RI12037	\$5,242.00
n/a	OSW	n/a	CL&P	Utilities	51320044043	\$1,240.31
n/a	GN	n/a	O&G Industries	Construction mgt	15	\$84,649.00
n/a	GN	n/a	Greenwood Ind.	Membrane Roof	9	\$9,698.55
n/a	GN	n/a	Spectrum Flooring	Flooring	5	\$12,871.07
n/a	GN	n/a	Electrical Contractors	Electrical	12	\$64,196.15
n/a	GN	n/a	Electrical Energy Syst.	Special systems	12	\$204,865.55
n/a	GN	n/a	A&A Drywall	Gypsum wallboard	9	\$83,030.00
n/a	GN	n/a	A. Secondino & Son	Carpentry	7	\$346,049.04
n/a	GN	n/a	MacKenzie Painting	Painting	3	\$31,528.79
n/a	GN	n/a	HHS Mechanical	Fire protection	10	\$9,262.50
n/a	GN	n/a	Manfort Brothers	Building abatement	5	\$18,853.00
n/a	GN	n/a	Kittridge Equip	Food svc	5	\$128,587.66
n/a	GN	n/a	Electrical Energy Sys	Special sys	9	\$72,200.00
n/a	GN	n/a	Cherry Hill Glass	Entrances & storefronts	6	\$52,555.42

n/a	GN	n/a	John Strafach & Son	Cast in place concrete	9	\$20,339.50
n/a	GN	n/a	Jacunski Humes	Professional services	I0092	\$16,430.00
n/a	GN	n/a	Consulting Engineering	Professional services	13	\$3,878.90
n/a	GN	n/a	Osterman Propane	Propane	15028	\$506.25
n/a	GN	n/a	Stairs & Steel	Rail extensions	476201	\$2,780.00
n/a	GN	n/a	Crest Graphics	Copies	30-803522	\$165.29
n/a	GN	n/a	Crest Graphics	Copies	30-802262	\$297.14
n/a	GN	n/a	Crest Graphics	Copies	30-802261	\$263.54
n/a	GN	n/a	Mystic Air	Lead analysis	24182	\$350.00
n/a	GN	n/a	Special Testing	Testing	24379	\$647.00
n/a	GN	n/a	A Royal Flush	Portable toilets	C-350795	\$1,287.00
n/a	GN	n/a	Special Testing Labs	Testing	24411	\$3,619.00
n/a	WHS	n/a	JCJ Architecture	Professional services	19	\$112,791.27
n/a	WHS	n/a	Crest	Printing	30-801744	\$224.10
n/a	WHS	n/a	Crest	Printing	30-801742	\$448.75
n/a	WHS	n/a	Crest	Printing	30-802260	\$32.33
n/a	WHS	n/a	Van Zelm	Engineering	33904	\$8,429.10
n/a	WHS	n/a	Van Zelm	Engineering	33845	\$8,429.10
n/a	GN	n/a	Kobyluck Construction	Construction mgt	00012	143,974.21
n/a	GN	n/a	A T & T	Relocate p-1275	5/13/2010	\$189.29
n/a	GN	n/a	C L & P	REQ#1495102	WO4N020516	1,706.96
n/a	GN	n/a	Walch & Company, Inc	Horizontal Blinds	ASI #66	5,800.00
n/a	QH	n/a	Coastal Steel Corp.	Structural Steel	5/14/2010	19,847.00